

Application for Employment

General Employment

Using black ink, please complete this application in its entirety and return to:



**GEORGIA
TECHNOLOGIES**

216 South Zetterower Avenue
Statesboro, Georgia 30458-7135, USA
Phone: (912) 489-9857 Fax: (912) 764-3237

First Name

Middle Initial

Last Name

Position Number/Title (if applicable): _____

Position(s) seeking (check all that apply):

- Full Time Part Time Internship
 Permanent Temporary

Upper (High) School: _____

City/State: _____ Graduation Date: _____

Higher Education: _____

City/State: _____ Graduation Date: _____

Qualification(s) Received: _____

Higher Education: _____

City/State: _____ Graduation Date: _____

Qualification(s) Received: _____

Higher Education: _____

City/State: _____ Graduation Date: _____

Qualification(s) Received: _____

Please tell us your long term intent in respect to employment with Georgia Technologies:

Current Employment: _____

City/State: _____ From: _____ To: _____

Job Responsibilities: _____

Reason for Leaving: _____



Previous Employment: _____

City/State: _____ From: _____ To: _____

Job Responsibilities: _____

Reason for Leaving: _____

Previous Employment: _____

City/State: _____ From: _____ To: _____

Job Responsibilities: _____

Reason for Leaving: _____

Previous Employment: _____

City/State: _____ From: _____ To: _____

Job Responsibilities: _____

Reason for Leaving: _____

Have you been convicted of crime or felony in the last 10 years ? Yes No

Do you hold a valid drivers license and have suitable transportation? Yes No

Have you been convicted of a driving offence within the last year? Yes No

Do you have the legal right to live and work in the United States? Yes No

Within the last 5 years have you been fired from any job for any reason? Yes No

Within the last 5 years have you quit a job after being notified you would be fired? Yes No

Would you adhere to a drug-free policy while at work? Yes No

Explanations (if applicable): _____



Current Home Address: _____

City: _____ State: _____ ZIP: _____

Home Telephone: _____ Mobile Phone: _____

Email Address: _____ Time at Current Address: _____

Previous Home Address: _____

City: _____ State: _____ ZIP: _____

Time at Previous Address: _____

Personal References

(Please list **four** references with at least two unrelated individuals who have known you for at least 5 years)

Name: _____

Name: _____

Company: _____

Company: _____

Email: _____

Email: _____

Telephone: _____

Telephone: _____

Relationship: _____

Relationship: _____

Name: _____

Name: _____

Company: _____

Company: _____

Email: _____

Email: _____

Telephone: _____

Telephone: _____

Relationship: _____

Relationship: _____

Are you related to anyone at Georgia Technologies, either by blood or marriage? Yes No

If yes, who? _____

Have you ever been employed by Georgia Technologies? Yes No

Have you ever applied for a position at Georgia Technologies? Yes No



Please answer the following questions (check appropriate answer).

Are you willing to travel? Yes No

Will you accept part-time employment? Yes No

Will you accept temporary employment? Yes No

Please tell us the date you are available for employment: _____

Please tell us the daytime hours (8:30am–5:30pm) you are available for employment: _____

Are you willing to work on weekends and nights? Yes No

Are you willing to be on-call (carry a pager)? Yes No

Are you capable of being in a supervisory position? Yes No

Please tell us why you have applied for this position (limit to space provided):

Please tell us your outside interests or hobbies and anything else we should know about you:



Please rate yourself on the following (check appropriate box).

	Poor	Excellent
Friendliness	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Personality	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Positive Attitude	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Creativity	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Ability to stay on task	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Responsibility	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Honesty/integrity	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Promptness/on time	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Customer Service	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Image/appearance	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
First Impression	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Desire to help others	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Knowledge of latest technology trends	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Ability to learn (hands-on)	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Ability to learn (book or documentation)	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Desire to learn	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Enjoyment of working with people	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Enjoyment of working with technology	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Motivation	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Work History	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Work Standards	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Stress Tolerance	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Stability/maturity	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	
Flexibility	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10	



Thank you for taking the time to complete this application.

Where did you hear about this job offering (if applicable): _____

Please read the following: I hereby certify that all entries in this entire application are true and complete, and I agree and understand that falsification of information herein, regardless of time of discovery, may cause forfeiture on my part of any employment at Georgia Technologies Corporation. I understand that all information on this application is subject to verification, and I consent to criminal history background checks. I also consent to references and former employers and educational institutions listed being contacted regarding this application. I further authorize Georgia Technologies Corporation to rely upon and use, as it sees fit, any information received from such contacts.

Furthermore, I agree, that if hired, to abide by all Georgia Technologies Corporation rules and regulations. I understand that my employment with Georgia Technologies Corporation may be terminated with or without cause and with or without notice, at any time, at the option of either Georgia Technologies Corporation or me.

Applicant's signature: _____ **Date:** _____

Print Full Name: _____

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